Scouts Australia (SA Branch) Hooper Bunkhouse COVID-19 Management Plan
01 February 2021

1 PURPOSE

In response to COVID-19, Woodhouse has developed an individual action plan and site specific guidelines for individual building hire. This specific plan does not take into account site wide activities or other buildings, rather it focuses on specific areas and buildings subject to high use by one particular group.

2 WORK HEALTH AND SAFETY POLICY OBJECTIVES

- Proactively lead, encourage and manage health and safety in all our workplaces and volunteer activities.
- Provide the safest and healthiest work and activity environment possible through fostering understanding and a culture of safety throughout the Association.
- Establish a hierarchy of controls to ensure WHS consistency across the Association.

3 REVIEW PERIOD

Due to the dynamic nature of the COVID-19 Environment, GM Woodhouse Activity Centre is responsible for monitoring SA Health announcements and reviewing this document accordingly. At a minimum, this document shall be reviewed monthly.

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4 PROCEDURE

As a general declaration, Woodhouse is governed by all legislation and restrictions prescribed by SA Health. Activity can be conducted indoors and outdoors in small groups providing that 1 person per 2m^2 is abided by and room carrying capacity (below) is taken into account.

4.1 Carrying Capacity

For Hooper Bunkhouse carrying capacities per room please note the table below

Building	Dimensions	People
Hooper Bunkhouse Activity Room	130m3	65 (50 bed allocation)
Hooper Bunkhouse Group Room	97.5m3	48
Rm 1	18m3	6
Rm 2	18m3	6
Rm 3	33m3	12
Rm 4	18m3	8
Rm 5	18m3	8
Rm 6	30m3	10

4.2 Bathrooms and wet areas

Male and Female bathrooms are common areas in the Hooper Bunkhouse, there are 2 showers 2 basins and 2 toilets in each room. Four people are able to be in the bathroom at any one time.

Footwear is to be worn at all times (including showering) whilst using the bathroom and soap and washing aids must not be shared. A bottle(s) of sanitiser will be provided to group leaders to sanitise as required between professional cleans during usage.

4.3 Cleaning

Please refer to Woodhouse Standard Operating Procedure (SOP) for all general cleaning obligations. Hooper Bunkhouse is to be professionally cleaned every alternate day when groups are using the facility. This may incorporate an exit clean or entrance clean on groups arrival or departure.

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Cleaning items and chemicals will be provided to groups at point of check in for spot cleaning and sanitising as required.

Disinfectant and sanitiser is made available for groups to use to sanitise surfaces as required and touch points are sanitised by Woodhouse staff around entry doors and handles daily.

4.4 Precautions and on arrival operations

- Guests should not attend if they are unwell (even mildly unwell).
- Guests are required to sign an attendance register COVID-19 aware statement on arrival and a COVID awareness waiver.
- Guests are encouraged to download the COVID SAFE app on their phones.

4.5 Isolation of anyone who shows symptoms of COVID-19

In the Hooper Bunkhouse, isolation of anyone who shows symptoms of COVID-19 will occur in the Group Room. This room is nearby the entry access areas, has the ability to communicate with isolated persons through door entranceways. Woodhouse will communicate with the organising group to arrange contracted patient transport to one of the following COVID-19 support centres, if required, or to another suitable location.

- Mt Barker Hospital
- Pasadena Medical Centre

4.6 Group Types

This plan applies for the following groups

Self Catered groups

Caterer will provide equipment required or hire available equipment.

Groups will be required to Sanitise tables and surfaces after every meal wiping down surfaces

After every use, kitchen equipment and eating utensils and crockery must be put through a dishwasher cycle, using the commercial dishwasher provided in each building.

Buildings will be cleaned after group usage by external contractor.

Rubbish bins etc will be emptied by groups into bins outside of buildings and emptied as required.

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A caterer / or overseer of catering must be designated by the group and contact details of the representative must be made available to the Operations Manager Woodhouse

Contracted Catering - Woodhouse Provider

Caterer will provide equipment required.

Groups will be required to Sanitise tables and surfaces after every meal wiping down surfaces

Individual equipment used in food service will be required to be washed after each use ie plates and cutlery pots and pans etc

Buildings will be cleaned after group usage by external contractor

Rubbish bins etc will be emptied by groups into bins outside of buildings and emptied as required

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APPENDIX

SA GOVERNMENT REGULATIONS AND ADVICE

Physical Distancing

All adults must continue to follow the density and physical distancing requirements outlined by SA Health.

From Monday 14 December 2020 these are:

- no more than 1 person per 2-square metres in an enclosed space
- maintain a minimum social distance of 1.5 metres.

There will be no cap on the number of people in 1 room but the above requirements must be followed at all times (for example, staff meetings).

School camps – December 2020

From Monday 14 December 2020 all camps and excursions can resume.

SA Health has updated its advice for school camps reflecting the updated Australian Health Protection Principal Committee (AHPPC) advice on dormitory accommodation.

The advice regarding reduction of normal occupancy to 25% of the usual level in dormitory accommodation has been removed.

The advice is now:

- Grouping students in dormitories who are also together in class/ sport should be considered
- Dormitory accommodation is associated with increased risk of transmission which needs to be prudently managed and included in risk planning
- Physical distancing and room density requirements must continue to be followed by all adults.
- School staff should work with campsite owners and providers to adopt this guidance on a case-by-case basis.

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